

SCISSOR LIFT PRE-USE INSPECTION CHECKLIST

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| Name: | Date: |
| Model: | Serial Number: |

Before commencing the shift with your scissor lift indicate below with a **checkmark** that all items have been inspected.

| | INSPECTION ITEM AND DESCRIPTION | OK |
|----|--|-----------|
| 1 | Operating and emergency controls are in proper working condition, EMO button or Emergency Stop Device | |
| 2 | Functional upper drive control interlock (i.e., foot pedal, spring lock, or two hand controls) | |
| 3 | Emergency Lowering function operates properly | |
| 4 | Lower operating controls successfully override the upper controls | |
| 5 | Both upper and lower controls are adequately protected from inadvertent operation | |
| 6 | Control panel is clean & all buttons/switches are clearly visible (no paint over spray, etc.) | |
| 7 | All switch & mechanical guards are in good condition and properly installed | |
| 8 | All Safety Indicator lights work | |
| 9 | Drive controls function properly & accurately labeled (up, down, right, left, forward, back) | |
| 10 | Motion alarms are functional | |
| 11 | Safety decals are in place and readable | |
| 12 | All guard rails are sound and in place, including basket chains | |
| 13 | Work platform & extension slides are clean, dry, & clear of debris | |
| 14 | Work platform extension slides in and out freely with safety locking pins in place to lock setting on models with extension platforms. | |
| 15 | Inspect for defects such as cracked welds, fuel leaks, hydraulic leaks, damaged control cables or wire harness, etc. | |
| 16 | Tires and wheels are in good condition, with adequate air pressure if pneumatic | |
| 17 | Braking devices are operating properly | |
| 18 | The manufacturer's operations manual is stored on MEWP (in all languages of the operators) | |
| 19 | Oil Level, Hydraulic Oil Level, Fuel Level, Coolant Level | |
| 20 | Battery Charge | |
| 21 | Outriggers in place or functioning. Associated alarms working | |
| | SAFETY PRECAUTIONS (HAVE, LOOK FOR, OR BE AWARE OF) | OK |
| | Personal Protection in use. (Harness, lanyard, hardhat, etc.) | |
| | In windy conditions see manufacturer guidelines or if not in guidelines, then...if lift begins to rock in the wind lower the lift | |
| | Floor conditions: Drop offs, holes, uneven surfaces, and sloped floors. | |
| | Housekeeping: Debris, floor obstructions, cords, construction material and supplies. | |
| | Electrical power cables or panels, (minimum 10 feet away). If larger lines or wet conditions, contact your supervisor | |
| | Chemical lines, gas lines, drain lines, and utilities | |
| | Overhead obstructions | |
| | Loads (do not exceed capacity) | |
| | Watch for vehicular and pedestrian traffic. Set up barricades if necessary. | |
| | Comments: | |
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| | IF THE AERIAL LIFT FAILS ANY PART OF THIS INSPECTION, REMOVE THE KEY AND REPORT THE PROBLEM TO YOUR SUPERVISOR. DO NOT ATTEMPT TO MAKE REPAIRS. | |

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| Operator Signature: | Supervisor Signature: |
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