

The Ritz-Carlton, Toronto

181 Wellington St W, Toronto, ON M5V 3G7

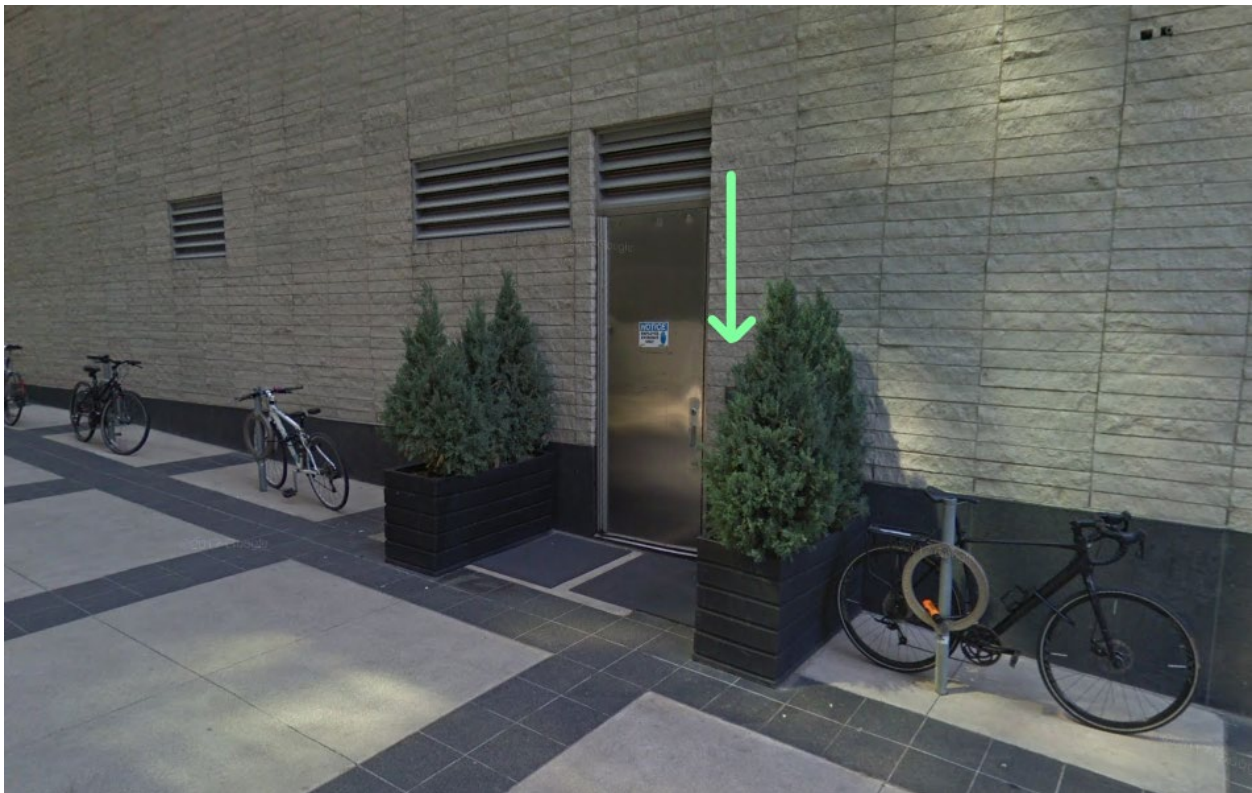
416-585-2500

www.ritzcarlton.com/toronto

BUILDING ACCESS

Entrances to the Building

The Security/Employee entrance to the Ritz-Carlton Hotel is on the west wall of **The RBC Building** accessible via a walkway that is between The Ritz-Carlton and The Shore Club. **YOU MUST ENTER THE VENUE THROUGH THIS ENTRANCE.**





SIGN-IN PROTOCOL

Enter **The RBC Building** on the west side (between The Ritz-Carlton and The Shore Club) through the door in the image above.

The green arrow in the image points to the call button you press to have security open the door for you. Then go down the stairs to the P2 level. Security is to the left.

All staff need to check in with security located on P2 level. A visitor wristband will be issued by security in exchange for a Government issued Photo I.D. – the Photo I.D. will be kept at the Loss Prevention (LP) office and returned once you check-out .

NO ID = NO ENTRY

- Person and/or contractors found bypassing the security check/ processes on the P2 level (entering, exiting building through the lobby) may be escorted off the property. Multiple offenders may be banned from entering The Ritz-Carlton, Toronto in the future.
- Bags, containers or any other items are subject to search prior to entering or exiting the building
- Guest elevators must not be used by vendors.

After-hours Protocol

Sign in with Security, tell them which room you are working in, and they will guide you in the right direction



EMERGENCY PLANS

IN CASE OF FIRE

UPON DISCOVERY OF FIRE

Leave fire area immediately.
Close all doors behind you.
Sound the fire alarm.
Pull the manual station.
Leave the building by the nearest exit.

DIAL 911

DO NOT USE ELEVATOR

UPON HEARING FIRE ALARM

Leave the building by the nearest exit
Close doors behind you.

CAUTION

If smoke is heavy in the corridor, it may be safer to stay in your area. Close door and place wet towel at base of the door. If you encounter smoke in stairway, use alternate exit.

REMAIN CALM

COMMON MUSTER POINT

South entrance to the David Pecaut Square off Wellington St.





NEAREST HOSPITALS

St. Michael's Hospital
36 Queen St E, Toronto, ON M5B 1W8
416-360-4000

Toronto Western Hospital
399 Bathurst St, Toronto, ON M5T 2S8
416-603-2581

LINKED BUILDINGS

RBC Centre
Simcoe Place



FLOOR PLANS

